**South Wales Baptist Association A close up of a logo

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**Association Safeguarding Lead - Role Description**

The person appointed to be the Lead on Safeguarding in the South Wales Baptist Association (SWBA), will be a suitably qualified and experienced team member, who will:

1. Provide a first point of contact for advice when a safeguarding issue arises in a member church, whether child protection or adult at risk;
2. Offer advice and guidance on the application of safeguarding policy and procedures at church level, including the involvement of statutory authorities as appropriate;
3. Offer on-going support to churches managing a safeguarding issue;
4. Oversee and manage SWBA’s safeguarding training programme for member churches, using the Baptist ’Excellence in Safeguarding’ training programme and materials;
5. Challenge church leaders and trustees when good safeguarding practice is not in place in their church;
6. Assist churches in writing, reviewing, and implementing their safeguarding policies and procedures.
7. Work collaboratively with the Baptist National Safeguarding Team to support SWBA churches with complex safeguarding matters;
8. Promote excellence in safeguarding amongst Association colleagues and member churches;
9. Work collaboratively with other Safeguarding Leads as part of the Baptist National Safeguarding Contacts Group and contribute to the development, implementation and review of safeguarding policies, procedures and projects at a national level.
10. Represent the Association at meetings of the Welsh Christian Safeguarding Forum.

Adopted December 2020

To be reviewed every three years